

Ref. No.: QD/2019/Sep/161

Date: 21st Sep. 2019

Minutes of Hospital Infection Control (HIC) committee meeting held on 17th Sep 2019

1. Meeting of Hospital Infection Control (HIC) Committee was held on 17th September 2019 at 3:00 PM in Hospital Committee Room (4th floor).
2. The following members attended the said meeting:

Sr. No.	Position in Committee	Name of Members	Proxy	Department & Designation
1	Chairperson	Dr. Rahul Goyal	-	Prof. & Head (Microbiology)
2	Secretary	Dr. Milan Jaiswal	Dr. Surabhi Pandey (Asst. Prof., Pathology)	Prof. & Head (Transfusion Medicine)
3	Infection Control Officer (ICO)	Dr. Vandana Sardana	-	Associate Prof. (Microbiology)
4	Member	Dr. P.K. Pardal	-	Prof. & Head (Psychiatry)
5	Member	Dr. Lalit Singh	-	Prof. (Respiratory Medicine)
6	Member	Dr. S.K. Sagar	-	Prof. & Head (Gen. Surgery)
7	Member	Dr. A.B. Mowar	-	Prof. & Head (Gen. Medicine)
8	Member	Dr. Arvind K. Chauhan	-	Associate Prof. (Radiation Oncology)
9	Member	Dr. Surabhi Chandra	-	Associate Prof. (Paediatrics)
10	Member	Dr. Mahesh Kashyap	-	Associate Prof. (Anestheisa)
11	Member	Dr. Apser Khan	-	Associate Prof. (Orthopaedics)
12	Member	Dr. Manisha Thapa	-	Assistant Prof.(Dermatology)
13	Member	Dr. Ashish Mehrotra	-	Consultant (E.N.T)
14	Member	Dr. Amrita Bajpai	-	Associate Prof. (Ophthalmology)
15	Member	Dr. Shivani Gupta	-	Ward Manager (Gen. Medicine)
16	Member	Dr. Yatis Srivastava	-	Ward Manager (Gen. Surgery)
17	Member	Mr. Asif Rizvi	Mr. Manoj (Service Deptt.)	Assistant Manager (Maintenance)
18	Member	Mr. Akhilesh Kumar	-	Health Inspector
19	Member	Mr. Anoop k. Saxena	-	Supervisor (Laundry)
20	Member	Mr. Anand Chaubey	-	Supervisor (CSSD)
21	Member	Mrs. Poonam Christopher	-	ICN
22	Member	Mrs. Nitu	-	ICN
23	Member	Mr. Virendra Singh	-	Incharge (Housekeeping)

List of additional attendees of the meeting:

1. Dr. (Maj. Gen.) A.K. Gupta (MS)
2. Dr. H.O. Agarwal (AMS)
3. Dr. R.P. Singh (Dy. MS)
4. Mrs. Soni Charde(Manager Quality)
5. Ms. Nishi Bhardwaj (Executive Quality)
6. Mrs. Shalini Benjamin (ICN)
7. Mrs. Bhawana Mehta (ICN)
8. Ms. Anajali Gangwar (ICN)
9. Mrs. Neha Singh (ICN)

3. Following Points were discussed in the meeting:

<u>Sr. No.</u>	<u>Points discussed</u>	<u>Action to be taken</u>	<u>Responsibility</u>
1.	The need of sending tips of Foley's catheter, Central line catheters and Wound swab for culture & sensitivity test to the Microbiology department has been emphasized during various meetings. After continuous counseling & recommendations, the sample size Increased. But regularly, drop in this number has again been observed, which creates an issue while calculating the HIC data including the hospital acquired infection rates.	It was suggested that urine samples of patients with catheter post 48 hrs should be sent to Pathology for testing. If Pus cells are present then the culture sensitivity of such patients could be done.	All Clinical Consultants, ICNs
2.	Staff affected with NSI do not report for follow up as advised by the consultant	The staff has to be continuously educated about the need & importance of the follow up. It will be the responsibility of the ICNs to educate the staff	ICNs
3.	The fogger machines currently available are not enough for all the wards a few are not working properly.	Current quantity & Requirement of fogger machines to be analyzed & submit to MS office. Order to be placed accordingly.	Mr. Virender (Housekeeping I/C)
4.	Bags used for BMW segregation & disposal should be properly checked. Bags should not remain open and any damaged or torn bag should be replaced.	Ensure compliance	Ward In-charges, Housekeeping in-charge, Health Inspector
5.	Antibiotic compliance rate has been reported to be very low (below 10%)	Consultants are requested to adhere to the laid down norms in the hospital Antibiotic policy. In case if any amendments are required, it should be reported to the Chairperson of HIC Committee/ Antibiotic stewardship committee	HODs & Consultants of all Clinical departments



6.	Fumigation in Mortuary	Fumigation is not required in the Mortuary. The body sliders & the cabinets should be disinfected as per laid down protocols	ICN
7.	Revised guidelines for pre treatment of Bio medical waste needs to be re-circulated	Guidelines are as attached	Ward In-charges, Lab In-charges

4. Conclusion:-

Meeting was concluded with vote of thanks to the members. Chairperson made an earnest appeal to the members to share all vital issues discussed today in their respective departments.

Rahul Goyal

Dr. Rahul Goyal
Chairperson of HIC Committee

CC:

1. The Director Administration – for information please.
2. All Members of the Committee
3. All the designated responsible persons as mentioned
4. CNO/ Matron office
5. Quality Assurance Department