

Ref. No.: SRMSIMS/MS/2021-22/75

Date: 03/09 /2022

## Minutes of Bio Medical Waste Management Committee meeting held on 31/08/2022

- Bio Medical Waste Management Committee** meeting was held on **31/08/2022 at 03:00 PM** in **Hospital Committee Room (4<sup>th</sup> Floor)**.
- Following Members were present in the meeting.

Sr. No.	Position in Committee	Members of Committee	Department & Designation
1.	Member	<b>Dr. C.M Chaturvedi</b>	Deputy Medical Superintendent
2.	Member	Lt.Col. Aleyamma V.G	Chief Matron
3.	Member	Mrs Joyce Wilson	Matron
4.	Member	Mrs.Soni Charde	Manager- Quality Assurance Deptt.)
5.	Member	Mr. R K Jauhari	Health & Hygiene Manager
6.	<b>Secretary</b>	Mr. Akhilesh Kumar	Health Inspector
7.	Member	Mrs. Reny Varghese	Nursing In-charge (Ortho Ward)
8.	Member	Mr. Dharmendar	In-charge (ICU)
9.	Member	Mrs. Deena Chand	In-charge (OT)
10.	Member	Mrs. Premlata	Ward In-charge (Gyane ward)
11.	Member	Mr. Furqan	In-charge( Housekeeping)
12.	Member	Mrs Lily Prasad	Ward In-charge (ONCO Ward)
13.	Member	Mrs. Doris B Marik	Nursing In-charge (Psychiatry ward)
14.	Member	Mrs. Nitu	ICN (Quality Assurance Deptt.)
15.	Member	Mrs. Hema	ICN (Quality Assurance Deptt.)
16.	Member	Mrs. Poonam Christopher	ICN (Quality Assurance Deptt.)
17.	Member	Mrs. Shalini	ICN (Quality Assurance Deptt.)
18.	Member	Mrs. Roselen	ICN (Quality Assurance Deptt.)
29.	Member	Mrs. Sangeeta Singh	Ward In-charge (ICCU)
20.	Member	Mrs. Sheela joseph	Shift In-charge
21.	Member	Mrs. Meenakshi	Ward In-charge (NICU/PICU)
22.	Member	Mr. Gyan Prakash	Ward In-charge (Surgery Ward)
23.	Member	Mrs. Kochurani	Ward In-charge (Cardiac Ward)
24.	Member	Mrs. Sunita Gordner	Ward In-charge (Pedia Ward)
25.	Member	Mrs.Sheela	Ward In-charge (Deluxe Ward 2 <sup>nd</sup> floor)
26.	Member	Mr. Sachidanand Nayak	Dialysis Unit In-charge
27.	Member	Mrs.Vinita willium	Ward In-charge (Respiratory medicine Ward)
28.	Member	Suman dayal	Nusing Staff (Labour Room)
29	Member	Mrs.Monica	Ward In-charge(Private Ward 1 <sup>st</sup> floor)
30	Member	Sarvesh	Male Nursing Staff(GGR)
31	Member	Alice Bading	Nursing Staff (Medical ward)

### 3. Following points were discussed in the meeting.

#### a) Biomedical waste is being discarded in an indiscriminate manner under mentioned areas:

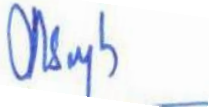
Sr. no.	Location	Observation	Action to be taken/ Responsibility
I.	Ultrasound Gallery	<ul style="list-style-type: none"> <li>General Waste was found in yellow dustbin</li> <li>General Waste &amp; Cotton was found in blue dustbin</li> <li>General Waste in blue dustbin</li> </ul>	Department In-charge, Housekeeping Supervisor & Health Inspector
II.	Dialysis Unit	<ul style="list-style-type: none"> <li>Puncture proof container overfilled</li> <li>Blue bag checked in BMW Storage area that was found syringe without cut , Syringes with fixed needle and Other needles</li> </ul>	Department In-charge, Housekeeping Supervisor & Health Inspector
III.	First Floor Gallery & Near Transfusion Medicine Dept.	<ul style="list-style-type: none"> <li>An overfill BMW trolley was seen on the first floor.</li> <li>An overfill BMW trolley was seen near Transfusion Medicine Dept</li> </ul>	Housekeeping Supervisor & Health Inspector
IV.	GRR	<ul style="list-style-type: none"> <li>General waste was found in red poly bag</li> </ul>	Department In-charge, Housekeeping Supervisor & Health Inspector
V.	Cath Lab BMW Collection Area	<ul style="list-style-type: none"> <li>Syringes hub not cut were found in red poly bag</li> </ul>	Department In-charge, Housekeeping Supervisor & Health Inspector
VI.	Respiratory Ward	<ul style="list-style-type: none"> <li>Needle, Cotton ,Mask and sample container was found in black poly bag</li> <li>A tube and syringe with a fixed needle were found on the floor</li> </ul>	Department In-charge, Housekeeping Supervisor & Health Inspector
VII.	Pvt. 1 <sup>st</sup> floor	<ul style="list-style-type: none"> <li>A plastic tube was found on the floor</li> </ul>	Department In-charge, Housekeeping Supervisor & Health Inspector
VII.	ONCO Ward	<ul style="list-style-type: none"> <li>Cath &amp; tube was found in yellow dustbin.</li> </ul>	Department In-charge, Housekeeping Supervisor & Health Inspector
VIII.	GRR	<ul style="list-style-type: none"> <li>Cotton pad, general waste and syringe placed on top of dressing trolley.</li> </ul>	Department In-charge, Housekeeping Supervisor & Health Inspector
IX.	Surgery Ward	<ul style="list-style-type: none"> <li>Syringes hub not cut were found in red poly bag</li> <li>Needle was found in red poly bag</li> <li>Cloth under the bed &amp; Not proper cleaning</li> <li>Blood spill management not done</li> </ul>	Department In-charge, Housekeeping Supervisor & Health Inspector
X.	Labour Room	<ul style="list-style-type: none"> <li>Gloves and general waste was found in yellow dustbin</li> </ul>	Department In-charge, Housekeeping Supervisor & Health Inspector
XI.	Neuro Ward 2 <sup>nd</sup> floor	<ul style="list-style-type: none"> <li>The red dustbin was found overfilled and spilled on the floor.</li> </ul>	Department In-charge, Housekeeping Supervisor & Health Inspector
XII.	Male (Dressing Room) - OPD-11	<ul style="list-style-type: none"> <li>Gloves was found in yellow dustbin</li> <li>Dressing dram open on the dressing trolley &amp; chilamchi was put on the blue dustbin</li> </ul>	Department In-charge, Housekeeping Supervisor & Health Inspector
XIII.	Location-OT-1 <sup>st</sup> floor.	<ul style="list-style-type: none"> <li>Puncture proof container checked in BMW Storage area that was found needle recapping.</li> </ul>	Department In-charge, Housekeeping Supervisor & Health Inspector
XIV.	Gyane Ward	<ul style="list-style-type: none"> <li>Biomedical waste of night of night shift was not discard till morning shift.</li> <li>Syringes hub not cut wear found in red poly bag</li> <li>Gloves, syringes &amp; spilled tubes were found on the floor</li> </ul>	Department In-charge, Housekeeping Supervisor & Health Inspector

**b) Additional Point were discussed in the meeting:**

Sr. No.	Points Discussed	Action to be taken / Responsibility
1.	<ul style="list-style-type: none"><li>These instructions were given by the Deputy Medical Superintendent to all the ward in-charges and other in-charges that the disposal of bio-medical waste should be done as per rules.</li></ul>	All ward In-charges/Ward Manager/Other In-charges
2.	<ul style="list-style-type: none"><li>The housekeeping in-charge should ensure that the quality of dustbins (General waste and bio-medical waste) in the ward, OPD, and other patient care areas should be checked.</li></ul>	Housekeeping Supervisor

**c) Needle Stick Injury Report**

Sr. No.	Date	Name	Category	Location	Site of Injury	Procedure Associated	Immunization Status
<b>JULY'2022</b>							
1.	27/07/22	Dr. Tripti Dewal	S.R	Ophthalmology	Rt.hand thumb	Surgery	Complete
2.	28/07/22	Yogita	MBBS Intern	Sample Collection	Lt.hand thumb	Sampling	Complete



**Dr. R.P. Singh**  
**Chairperson- BMW Management Committee**

**CC To:**

The Director Administration  
The Principal  
All Members of the BMW Management Committee  
Quality Assurance Department  
ICU