

Ref. No.: SRMSIMS/MS/2021-22/148

Date: 11 /11 /2022

Minutes of Bio Medical Waste Management Committee meeting held on 01/11/2022

- Bio Medical Waste Management Committee** meeting was held on **01/11/2022** at **03:00 PM** in **Hospital Committee Room (4th Floor)**.
- Following Members were present in the meeting.

| Sr.No. | Position in Committee | Members of Committee | Department & Designation |
|--------|-----------------------|---------------------------|--|
| 1. | Member | Dr. C.M Chaturvedi | Deputy Medical Superintendent |
| 2. | Member | Lt.Col.Aleyamma V.G | Chief Matron |
| 3. | Member | Mrs Joyce Wilson | Matron |
| 4. | Member | Mrs.Soni Charde | Manager- Quality Assurance Dept. |
| 5. | Member | Mr. Raj Kapoor Jauhari | Health & Hygiene Manager |
| 6. | Secretary | Mr. Akhilesh Kumar | Health Inspector |
| 7. | Member | Mr. Dharmendra | In-charge (ICU) |
| 8. | Member | Mrs.Preeti | Ward In-charge(Medical Ward) |
| 9. | Member | Mr. Sarvesh Kumar | Male Nursing Staff(GRR) |
| 10. | Member | Mrs. Premlata | Ward In-charge (Gyane ward) |
| 11. | Member | Mrs.Reeny Varghese | Ward In-charge (Ortho Ward) |
| 12. | Member | Mrs. Sangeeta Singh | In-charge (ICCU) |
| 13. | Member | Mrs. Chitra joseph | Matron-Office |
| 14. | Member | Mrs. Meenakshi | Ward In-charge (NICU/PICU) |
| 15. | Member | Mr. Gyan Prakash | Ward In-charge (Surgery Ward) |
| 16. | Member | Mrs. Kochurani | Ward In-charge (Cardiac Ward) |
| 17. | Member | Mr. Sachidanand Nayak | In-charge (Dialysis Unit) |
| 18. | Member | Mrs.Sunita Gardner | Ward In-charge (Pedia Ward) |
| 19. | Member | Mrs.Deena | In-charge (OT) |
| 20. | Member | Mrs.Monica | Ward In-charge(Private Ward 1 st floor) |
| 21. | Member | Mrs.Chandra Bhan | Health Inspector |
| 22. | Member | Mrs. Suman Dayal | Ward In-charge(Labour Room) |
| 23. | Member | Mrs. Lilly Prasad | Ward In-charge (ONCO/EYE Ward) |
| 24. | Member | Mrs.Vinita Willium | Ward In-charge(Respiratory Medicine Ward) |
| 25. | Member | Mrs. Doris B.Marik | Nursing In-charge(Psychiatry Ward) |
| 26. | Member | Mrs. Shalini | ICN (Quality Assurance Dept.) |
| 27. | Member | Mrs. Poonam Christopher | ICN (Quality Assurance Dept.) |
| 28. | Member | Roselen | ICN (Quality Assurance Dept.) |
| 29. | Member | Nitu | ICN (Quality Assurance Dept.) |
| 30. | Member | Hema | ICN (Quality Assurance Dept.) |
| 31. | Member | Ajay Kumar sexena | Central Store(O.E) |

3. Following points were discussed in the meeting.

a) Biomedical waste is being discarded in an indiscriminate manner under mentioned areas:

| Sr. no. | Location | Observation | Action to be taken/ Responsibility |
|----------------|--|--|--|
| I. | Ortho Ward (Dressing Room) | <ul style="list-style-type: none"> Dressing drum was left open while MBBS Intern did patient wound dressing & cheatle forcep was in patient attendant hand | Department In-charge, Housekeeping Supervisor & Health Inspector |
| II. | Surgery Ward HDU & (Dressing Room) | <ul style="list-style-type: none"> Urine Bag tube was found on the floor Recapped needles were found in puncture proof container Syringes with hub attached were found in Red Dustbin | Department In-charge, Housekeeping Supervisor & Health Inspector |
| III. | Pedia Ward(Nursing Station) | <ul style="list-style-type: none"> Biomedical waste was not discarded during the night shift. | Department In-charge, Housekeeping Supervisor & Health Inspector |
| IV. | Respiratory Medicine Ward | <ul style="list-style-type: none"> Sample storage boxes must be used for carrying the samples Empty vial sent to lab | Department In-charge, Housekeeping Supervisor & Health Inspector |
| V. | Dialysis Unit | <ul style="list-style-type: none"> Needles recapping were found in puncture proof container | Department In-charge, Housekeeping Supervisor & Health Inspector |
| VI. | OPD-11(Procedure Room) | <ul style="list-style-type: none"> Disposable cups & syringes with hub attached were found in Red Dustbin | Department In-charge, Housekeeping Supervisor & Health Inspector |
| VII. | Cath lab BMW Collection area | <ul style="list-style-type: none"> Cap, Cotton and mask were found in black poly Bag A needle pricked in the NS bottle was found in a black poly bag | Department In-charge, Housekeeping Supervisor & Health Inspector |
| VIII. | GRR | <ul style="list-style-type: none"> BMW dustbins were found damaged | Department In-charge, Housekeeping Supervisor & Health Inspector |
| IX. | Private Ward (Nursing station) | <ul style="list-style-type: none"> Damaged dustbins were found in the Private Ward Nursing station | Department In-charge, Housekeeping Supervisor & Health Inspector |
| X. | ENT Ward | <ul style="list-style-type: none"> Glucometer strips were found on the floor. | Department In-charge, Housekeeping Supervisor & Health Inspector |
| XI. | Respiratory Medicine Ward (lab) | <ul style="list-style-type: none"> Glucometer strips were found in the Red Dustbin | Department In-charge, Housekeeping Supervisor & Health Inspector |
| XII. | Medical ward | <ul style="list-style-type: none"> Sample send to sample collection room from medicine ward in which no name and IP no. was mentioned | Department In-charge, Housekeeping Supervisor & Health Inspector |
| XIII. | OT-2 nd floor BMW Collection area | <ul style="list-style-type: none"> Needles and General waste were found in Red poly bag | Department In-charge, Housekeeping Supervisor & Health Inspector |

b) Additional Point were discussed in the meeting:

| Sr. No. | Points Discussed | Action to be taken / Responsibility |
|----------------|--|--|
| 1. | <p>All the ward incharges have been STRICTLY instructed to check the samples before sending it to the sample collection room. The samples should be properly labeled with patient name & IP number. The samples should be in adequate quantity. Requisition slip must be checked for correct identification of patient sample & the proper test is mentioned.</p> <p>The incharges are also instructed to keep a check on the sample receiving register if any sample is marked “SNR” sample not received, then proper corrective action must be taken.</p> | Ward In-Charges |
| 2. | <p>Instructions have been given to the in-charge of the ortho ward by the Deputy Medical Officer, that during the dressing, MBBS interns must be accompanied by a nursing staff.</p> | Orthopedic In-Charge |

c) Needle Stick Injury Report:

| Sr. No. | Date | Name | Category | Location | Site of Injury | Procedure Associated | Immunization Status |
|-----------------------|----------|------------------|-----------------|--------------|------------------------|-------------------------|---------------------|
| September'2022 | | | | | | | |
| 1. | 03/09/22 | Kumari Riya | Nursing Student | ENT | Left hand Index Finger | Segregate Medicine Tray | Unvaccinated |
| 2. | 03/09/22 | Simaranjeet Kaur | Nursing Student | GRR | Back of hand | Segregate Medicine Tray | Unvaccinated |
| 3. | 15/09/22 | Dr Yashti | MBBS Intern | Casualty | Left hand thumb | Sampling | Incomplete |
| 4. | 18/09/22 | Shikha Sisodiya | Nursing Staff | ICU | Left hand | Cannulation | Complete |
| 5. | 20/09/22 | Shivani Singh | Nursing Staff | Medical Ward | Left hand Index finger | RBS Testing | Incomplete |

Principal of nursing college is to be informed to ensure that unvaccinated nursing students should take their vaccines.

Dr. R.P. Singh
Chairperson- BMW Management Committee

CC To:

The Director Administration (email)
The Principal- Nursing college
All Members of the BMW Management Committee
Quality Assurance Department