Shri Ram Murti Smarak Institute of Medical Sciences, Bareilly



(Established & run by Shri Ram Murti Smarak Trust)

Ref. No.: SRMSIMS/MS/2021-22/148 Date: 11 /11 /2022

Minutes of Bio Medical Waste Management Committee meeting held on 01/11/2022

- Bio Medical Waste Management Committee meeting was held on 01/11/2022 at 03:00 PM in Hospital Committee Room (4th Floor).
- **2.** Following Members were present in the meeting.

Sr. No.	Position in Committee	Members of Committee	Department & Designation	
1.	Member	Dr. C.M Chaturvedi	Deputy Medical Superintendent	
2.	Member	Lt.Col.Aleyamma V.G	Chief Matron	
3.	Member	Mrs Joyce Wilson	Matron	
4.	Member	Mrs.Soni Charde	Manager- Quality Assurance Dept.	
5.	Member	Mr. Raj Kapoor Jauhari	Health & Hygiene Manager	
6.	Secretary	Mr. Akhilesh Kumar	Health Inspector	
7.	Member	Mr. Dharmendra	In-charge (ICU)	
8.	Member	Mrs.Preeti	Ward In-charge(Medical Ward)	
9.	Member	Mr. Sarvesh Kumar	Male Nursing Staff(GRR)	
10.	Member	Mrs. Premlata	Ward In-charge (Gyane ward)	
11.	Member	Mrs.Reeny Varghese	Ward In-charge (Ortho Ward)	
12.	Member	Mrs. Sangeeta Singh	In-charge (ICCU)	
13.	Member	Mrs. Chitra joseph	Matron-Office	
14.	Member	Mrs. Meenakshi	Ward In-charge (NICU/PICU)	
15.	Member	Mr. Gyan Prakash	Ward In-charge (Surgery Ward)	
16.	Member	Mrs. Kochurani	Ward In-charge (Cardiac Ward)	
17.	Member	Mr. Sachidanand Nayak	In-charge (Dialysis Unit)	
18.	Member	Mrs.Sunita Gardner	Ward In-charge (Pedia Ward)	
19.	Member	Mrs.Deena	In-charge (OT)	
20.	Member	Mrs.Monica	Ward In-charge(Private Ward 1st floor)	
21.	Member	Mrs.Chandra Bhan	Health Inspector	
22.	Member	Mrs. Suman Dayal	Ward In-charge(Labour Room)	
23.	Member	Mrs. Lilly Prasad	Ward In-charge (ONCO/EYE Ward)	
24	Member	Mrs.Vinita Willium	Ward In-charge(Respiratory Medicine Ward)	
25.	Member	Mrs. Doris B.Marik	Nursing In-charge(Psychiatry Ward)	
26.	Member	Mrs. Shalini	ICN (Quality Assurance Dept.)	
27.	Member	Mrs. Poonam Christopher	ICN (Quality Assurance Dept.)	
28.	Member	Roselen	ICN (Quality Assurance Dept.)	
29.	Member	Nitu	ICN (Quality Assurance Dept.)	
30.	Member	Hema	ICN (Quality Assurance Dept.)	
31.	Member	Ajay Kumar sexena	Central Store(O.E)	

3. Following points were discussed in the meeting.

a) Biomedical waste is being discarded in an indiscriminate manner under mentioned areas:

Sr.	Location	Action to be taken/			
no.	Location	Observation	Responsibility		
I.	Ortho Ward (Dressing Room)	Dressing drum was left open while MBBS Intern did patient wound dressing & cheatle forcep was in patient attendant hand	Department In-charge, Housekeeping Supervisor & Health Inspector		
II.	Surgery Ward HDU & (Dressing Room)		Department In-charge, Housekeeping Supervisor & Health Inspector		
III.	Pedia Ward(Nursing Station)	Biomedical waste was not discarded during the night shift.	Department In-charge, Housekeeping Supervisor & Health Inspector		
IV.	Respiratory Medicine Ward	 Sample storage boxes must be used for carrying the samples Empty vial sent to lab 	Department In-charge, Housekeeping Supervisor & Health Inspector		
V.	Dialysis Unit	Needles recapping were found in puncture proof container	Department In-charge, Housekeeping Supervisor & Health Inspector		
VI.	OPD-11(Procedure Room)	Disposable cups & syringes with hub attached were found in Red Dustbin	Department In-charge, Housekeeping Supervisor & Health Inspector		
VII.	Cath lab BMW Collection area	 Cap, Cotton and mask were found in black poly Bag A needle pricked in the NS bottle was found in a black poly bag 	Department In-charge, Housekeeping Supervisor & Health Inspector		
VIII.	GRR	BMW dustbins were found damaged	Department In-charge, Housekeeping Supervisor & Health Inspector		
IX.	Private Ward (Nursing station)	Damaged dustbins were found in the Private Ward Nursing station	Department In-charge, Housekeeping Supervisor & Health Inspector		
X.	ENT Ward	• Glucometer strips were found on the floor.	Department In-charge, Housekeeping Supervisor & Health Inspector		
XI.	Respiratory Medicine Ward (lab)	• Glucometer strips were found in the Red Dustbin	Department In-charge, Housekeeping Supervisor & Health Inspector		
	Medical ward	Sample send to sample collection room from medicine ward in which no name and IP no. was mentioned	Department In-charge, Housekeeping Supervisor & Health Inspector		
XIII.	OT-2 nd floor BMW Collection area	• Needles and General waste were found in Red poly bag	Department In-charge, Housekeeping Supervisor & Health Inspector		

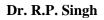
b) Additional Point were discussed in the meeting:

Sr. No.	Points Discussed	Action to be taken / Responsibility
1.	All the ward incharges have been STRICTLY instructed to check the samples before sending it to the sample collection room. The samples should be properly labeled with patient name & IP number. The samples should be in adequate quantity. Requisition slip must be checked for correct identification of patient sample & the proper test is mentioned.	Ward In-Charges
	The incharges are also instructed to keep a check on the sample receiving register if any sample is marked "SNR" sample not received, then proper corrective action must be taken.	
2.	Instructions have been given to the in-charge of the ortho ward by the Deputy Medical Officer, that during the dressing, MBBS interns must be accompanied by a nursing staff.	Orthopedic In-Charge

c) Needle Stick Injury Report:

Sr. No.	Date	Name	Category	Location	Site of Injury	Procedure Associated	Immunization Status	
	September'2022							
1.	03/09/22	Kumari Riya	Nursing Student	ENT	Left hand Index Finger	Segregate Medicine Tray	Unvaccinated	
2.	03/09/22	Simaranjeet Kaur	Nursing Student	GRR	Back of hand	Segregate Medicine Tray	Unvaccinated	
3.	15/09/22	Dr Yashti	MBBS Intern	Casualty	Left hand thumb	Sampling	Incomplete	
4.	18/09/22	Shikha Sisodiya	Nursing Staff	ICU	Left hand	Cannulation	Complete	
5.	20/09/22	Shivani Singh	Nursing Staff	Medical Ward	Left hand Index finger	RBS Testing	Incomplete	

Principal of nursing college is to be informed to ensure that unvaccinated nursing students should take their vaccines.



Chairperson- BMW Management Committee

CC To:

The Director Administration (email)
The Principal- Nursing college
All Members of the BMW Management Committee
Quality Assurance Department