

Ref. No.: SRMSIMS/MS/2023-24/229

Date: 24/01/2024

## Minutes of Bio Medical Waste Management Committee meeting held on 02/01/2024

- Bio Medical Waste Management Committee** meeting was held on **02/01/2024** at **03:00 PM** in **Hospital Committee Room (4<sup>th</sup> Floor)**.
- Following Members were present in the meeting.

Sr.No.	Position in Committee	Members of Committee	Department & Designation
1.	Member	<b>Dr. C.M Chaturvedi</b>	Deputy Medical Superintendent
2.	Member	Mrs.Lt.Col. Aleyamma	Chief Matron
3.	Member	Joyce Wilson	Matron
4.	Member	Mamta singh	ANS
5.	Member	Preeti	Ward In-charge(Medical ward)
6.	Member	Deeksha	Quality Assurance Dept.
7.	Member	Mr. Raj Kapoor Jauhari	Health & Hygiene Manager
8.	Member	Sheela Josep	Shift In-Charge( Nursing)
9.	Member	Mr. Dharmendra	In-charge (ICU)
10.	Member	Kucho rani	Ward In-charge(Cardiac ward/Darma)
11.	Member	Kaushal	Nursing staff(Onco)
12.	<b>Seceratry</b>	Mr.Chandra Bhan	Health Inspector
13.	Member	Rajeev Verma	Health Inspector
14.	Member	Reeny Varghese	Ward In-charge (Ortho Ward)
15.	Member	Deena Chand	Ward in-charge(OT)
16.	Member	Gaytri	ICN(Quality Assurance Dept.)
17.	Member	Sachidanand Nayak	In-charge (Dialysis Unit)
18.	Member	Sunita Gardner	Ward In-charge (Pedia Ward)
19.	Member	Meeta Godson	Ward In-charge (Deluxe Ward)
20.	Member	Suman Dayal	Ward In-charge (Labour Room)
21.	Member	Meena kumari	Ward In-charge(Private 1 <sup>st</sup> floor)
22.	Member	Premlata	Ward In-charge(Gynae ward)
23.	Member	Roselen Messey	ICN (Quality Assurance Dept.)
24.	Member	Eva burze	Ward In- charge (ENT Ward)
25.	Member	Nitu	ICN (Quality Assurance Dept.)
26.	Member	Anita poul	Ward In-charge (EYE Ward)
27.	Member	Doris B Marik	Ward In-charge(Psy. Ward)
28.	Member	Santoshi Mehlotra	Ward In-charge (Emergency)
29.	Member	Resma	Ward In-charge(PICU)
30.	Member	Gyan Prakash Sharma	Ward In-charge(Surgery ward)
31.	Member	Alice Bading	Ward In-charge(Neurology ward)
32.	Member	Sangeeta singh	In-charge(ICC)

**3. Following points were discussed in the meeting.**

Sr. no.	Location	Observation	Action to be taken/ Responsibility
I.	Respiratory ward	• Foley's hanging bedside in semi private room 401.	Department In-charge, Housekeeping Supervisor & Health Inspector
II.	Nicu ward	• Used gloves discard on the nursing station table by the Dr.Priyanka..	Department In-charge, Housekeeping Supervisor & Health Inspector
III.	Ortho Ward	• Foley's chatheter hanging bedside after removal in ortho ward handover is having sister Roshni.	Department In-charge, Housekeeping Supervisor & Health Inspector
IV.	Onco ward	• Open needle with syringe in black pollybeg • Needle and diaper in black polly beg. • Needle and bandage in red pollybeg. • Open needle with syringe in red polly beg..	Department In-charge, Housekeeping Supervisor & Health Inspector
V.	Dialysis Unit	• Plastic waste was found in yellow bin.	Department In-charge, Housekeeping Supervisor & Health Inspector
VI.	Pediatric ward	• Canula stylets in yellow polybeg of dressing trolley of procedure room.	Department In-charge, Housekeeping Supervisor & Health Inspector

**a) Biomedical waste is being discarded in an indiscriminate manner under mentioned areas:**

**b) Additional Point were discussed in the meeting:**

Sr. No.	Points Discussed	Action to be taken / Responsibility
1.	Absenties of members also viewed seriously by chair person	Ward In-Charges
2.	It was advised that staff to be properly instructed and trained before deploying on duty.	Ward In-Charge

**c) Needle Stick Injury Report:**

Sr. No.	Date	Name	Category	Location	Site of Injury	Procedure Associated	Immunization Status
<b>November '2023</b>							
2.				NIL			



**Dr. C.M. Chaturvedi**  
**Deputy Medical Superintendent**

**Chairperson - BMW Management Committee**

CC To:- The Director Administration (E-mail)  
IT Department All Members of the BMW  
Management Committee Quality  
Assurance Department/ICN