

Ref. No.: SRMSIMS/MS/2022-23/300

Date: 06/03 /2023

**Minutes of Bio Medical Waste Management Committee meeting held on 28/02/2023**

- Bio Medical Waste Management Committee** meeting was held on **28/02/2023** at **03:00 PM** in **Hospital Committee Room (4<sup>th</sup> Floor)**.
- Following Members were present in the meeting.

Sr.No.	Position in Committee	Members of Committee	Department & Designation
1.	Member	<b>Dr. C.M Chaturvedi</b>	Deputy Medical Superintendent
2.	<b>Infection Control Office(ICO)</b>	Dr.Vandana Sardana	Microbiology
3.	Member	Dr. Yatish Srivastava	Ward Manager-Surgery
4.	Member	Mrs.Lt.Col. Aleyamma V.G	Chief Matron
5.	Member	Joyce Wilson	Matron
6.	Member	Mrs.Soni Charde	Manager- Quality Assurance Dept
7.	Member	Mr. Raj Kapoor Jauhari	Health & Hygiene Manager
8.	Member	Mr. Shiv kumar	Nursing Administrator
9.	Member	Mr. Dharmendra	In-charge (ICU)
10.	Member	Meenakshi	Ward In-charge (NICU/PICU)
11.	Member	Lilly prasad	Ward In-charge(Onco/Eye)
12.	<b>Seceratry</b>	Mr.Chandra Bhan	Health Inspector
13.	Member	Premlata	Ward In-charge (Gyane ward)
14.	Member	Reeny Varghese	Ward In-charge (Ortho Ward)
15.	Member	Deena Chand	Ward in-charge(OT)
16.	Member	Chanda	Matron Office
17.	Member	Sachidanand Nayak	In-charge (Dialysis Unit)
18.	Member	Sunita Gardner	Ward In-charge (Pedia Ward)
19.	Member	Meeta Godson	Ward In-charge (Deluxe Ward)
20.	Member	Gaytri	Nursing staff (Labour Room)
21.	Member	Monika	Staff Nursing(Private 1 <sup>st</sup> floor)
22.	Member	Kocho Rani	Ward In-charge(Cardiac ward+Pvt. 1 <sup>st</sup> floor)
23.	Member	Roselen Messey	ICN (Quality Assurance Dept.)
24.	Member	Poonam Christopher	ICN (Quality Assurance Dept.)
25.	Member	Nitu	ICN (Quality Assurance Dept.)
26.	Member	Hema	ICN (Quality Assurance Dept.)
27.	Member	Gyan Prakash	Ward In-charge(Surgery Ward)
28.	Member	Sangeeta Singh	Ward In-charge (ICCU)
29.	Member	Prabhdeep Kaur	Nursing Staff(PICU)

**3. Following points were discussed in the meeting.**

**a) Biomedical waste is being discarded in an indiscriminate manner under mentioned areas:**

<b>Sr. no.</b>	<b>Location</b>	<b>Observation</b>	<b>Action to be taken/ Responsibility</b>
I.	Ortho Ward & (Dressing Room)	<ul style="list-style-type: none"> <li>• Genral waste or cotton pad was found in red bin dressing room ortho ward</li> <li>• Gauze piece was found in black bin Dressing room Ortho ward</li> <li>• Foley'chatheter was found on floor ortho ward Dr.Anuj PG 3<sup>rd</sup> year</li> </ul>	Department In-charge, Housekeeping Supervisor & Health Inspector
II.	ICCU	<ul style="list-style-type: none"> <li>• Mixed waste was found in chilamchi ICCU ward</li> <li>• Mixed waste was found in dressing tray ICCU ward</li> </ul>	Department In-charge, Housekeeping Supervisor & Health Inspector
III.	Surgery Ward & (dressing Room)	<ul style="list-style-type: none"> <li>• Foley's chatheter on the floor surgery ward dressing room</li> <li>• Dressing drum open and cotton on table Surgery ward dressing room</li> <li>• IV cannula not removed and drip not stop after phlebitis [Surgery ward Bed no.31]</li> </ul>	Department In-charge, Housekeeping Supervisor & Health Inspector
IV.	Neurology ward	<ul style="list-style-type: none"> <li>• Used easy glide found on window nursing station neurology ward</li> <li>• Care article's cleaning and disinfection not done after use and wash basin was dirty neurology ward</li> <li>• Patient's CVC care, Bed making, and daily care not done bed no.17 neurology ward</li> </ul>	Department In-charge, Housekeeping Supervisor & Health Inspector
V.	Private 2 <sup>nd</sup> floor	<ul style="list-style-type: none"> <li>• RBS strips and plastic waste discarded outside of bin private 2<sup>nd</sup> floor ward</li> </ul>	Department In-charge, Housekeeping Supervisor & Health Inspector
VI.	Cardiac ward	<ul style="list-style-type: none"> <li>• Sample carried in hand wardboy from cardiac ward</li> </ul>	Department In-charge, Housekeeping Supervisor & Health Inspector
VII.	Pvt. 1st floor	<ul style="list-style-type: none"> <li>• Cotton was found in chilamchi.</li> </ul>	Department In-charge, Housekeeping Supervisor & Health Inspector
VIII.	Pedia Ward	<ul style="list-style-type: none"> <li>• Open IV set on the patient bed Pedia ward</li> <li>• Suction bottle or tubing clean pedia ward</li> </ul>	Department In-charge, Housekeeping Supervisor & Health Inspector
IX.	ENT OPD	<ul style="list-style-type: none"> <li>• Cotton pads and gloves in black bin ENT OPD</li> </ul>	Department In-charge, Housekeeping Supervisor & Health Inspector
X.	Gyane OPD	<ul style="list-style-type: none"> <li>• Blood sample found lying under table in Doctor's room new gyane OPD</li> </ul>	Department In-charge, Housekeeping Supervisor & Health Inspector

**b) Additional Point were discussed in the meeting:**

<b>Sr. No.</b>	<b>Points Discussed</b>	<b>Action to be taken / Responsibility</b>
1.	Chair person advised to rectify faults and trained staff accordingly	Ward In-Charges
2.	Advised to follow SOP for dialysis room	Ward In-Charge

e) Needle Stick Injury Report:

Sr. No.	Date	Name	Category	Location	Site of Injury	Procedure Associated	Immunization Status
<b>January '2022</b>							
1.	19/01/23	Om prakash	Sweeper	Dialysis	Lt.hand index finger	Mopping on floor	Complete
2.	21/01/23	Manju	Sweeper	MRI 3 Tesla	Rt.hand index finger	segregation	Complete



**Dr. R.P. Singh**  
**Chairperson- BMW Management Committee**

**CC To:**

The Director Administration (email)  
The Principal- Nursing College  
All Members of the BMW Management Committee  
Quality Assurance Department