

Ref. No.: SRMSIMS/MS/2022-23/432

Date: 09/06/2023

## Minutes of Bio Medical Waste Management Committee meeting held on 31/05/2023

- Bio Medical Waste Management Committee** meeting was held on **31/05/2023** at **03:00 PM** in **Hospital Committee Room (4<sup>th</sup> Floor)**.
- Following Members were present in the meeting.

Sr.No.	Position in Committee	Members of Committee	Department & Designation
1.	Member	<b>Dr. C.M Chaturvedi</b>	Deputy Medical Superintendent
2.	<b>Infection Control Office(ICO)</b>	Dr.Vandana Sardana	Microbiology
3.	Member	Dr. Shivani Gupta	Ward Manager-Medical ward
4.	Member	Mrs.Lt.Col. Aleyamma V.G	Chief Matron
5.	Member	Joyce Wilson	Matron
6.	Member	Mrs.Soni Charde	Manager- Quality Assurance Dept
7.	Member	Mr. Raj Kapoor Jauhari	Health & Hygiene Manager
8.	Member	Sheela Josep	Shift In-Charge( Nursing)
9.	Member	Mr. Dharmendra	In-charge (ICU)
10.	Member	Shalini	ICN(Quality Assurance Dept.)
11.	Member	Lilly prasad	Ward In-charge(Onco/Eye)
12.	<b>Seceratry</b>	Mr.Chandra Bhan	Health Inspector
13.	Member	Premlata	Ward In-charge (Gyane ward)
14.	Member	Reeny Varghese	Ward In-charge (Ortho Ward)
15.	Member	Deena Chand	Ward in-charge(OT)
16.	Member	Gaytri	ICN(Quality Assurance Dept.)
17.	Member	Sachidanand Nayak	In-charge (Dialysis Unit)
18.	Member	Rani sahu	Staff nurse (Pedia Ward)
19.	Member	Meeta Godson	Ward In-charge (Deluxe Ward)
20.	Member	Suman Dayal	Ward In-charge (Labour Room)
21.	Member	Monika	Staff Nursing(Private 1 <sup>st</sup> floor)
22.	Member	Premlata	Nursing staff(Surgery ward)
23.	Member	Roselen Messey	ICN (Quality Assurance Dept.)
24.	Member	Poonam Christopher	ICN (Quality Assurance Dept.)
25.	Member	Nitu	ICN (Quality Assurance Dept.)
26.	Member	Hema	ICN (Quality Assurance Dept.)
27.	Member	Doris B Marik	Ward In-charge(Psy. Ward)
28.	Member	Santoshi Mehlotra	Ward In-charge (Emergency)
29.	Member	Resma	Ward In-charge(PICU)

**3. Following points were discussed in the meeting.**

**a) Biomedical waste is being discarded in an indiscriminate manner under mentioned areas:**

Sr. no.	Location	Observation	Action to be taken/ Responsibility
I.	Respiratory ward	<ul style="list-style-type: none"> <li>• Icd inseration with out procedure tray.</li> </ul>	Department In-charge, Housekeeping Supervisor & Health Inspector
II.	ORTHO WARD	<ul style="list-style-type: none"> <li>• Dressing material has found in red bin. Dr. shivam Dr.shivanya</li> </ul>	Department In-charge, Housekeeping Supervisor & Health Inspector
III.	Surgery Ward & (dressing Room)	<ul style="list-style-type: none"> <li>• Mask in black bin.</li> <li>• Secretion found in suction bottle and used suction catheter was found bed side.</li> <li>• Cidex quantity not proper in instrument and surgical blade,suture needle thread found in cidex tray.</li> <li>• Central line care not done in bed no.24</li> <li>• Removed Foley's catheter found bed side.</li> <li>• Infacted dressing found in dressing trolley .</li> <li>• Blood sampling done without gloves witout tray (ANM Student).</li> <li>• IV set open.</li> <li>• Surgical material found in cidex tray .</li> <li>• RT beg not remove sfter patient rt disconnect back date 2 days .</li> </ul>	Department In-charge, Housekeeping Supervisor & Health Inspector
IV.	Neurology ward	<ul style="list-style-type: none"> <li>• Used syringe found in dressing trolley.</li> </ul>	Department In-charge, Housekeeping Supervisor & Health Inspector
V.	Deluxe & private 2 <sup>nd</sup> floor	<ul style="list-style-type: none"> <li>• Needle holder not used recapped needles and open needles has found in medication tray.</li> <li>• Empty vial ,recapped needle and open needle has found on bed side locker.(pvt 2<sup>nd</sup> floor)</li> </ul>	Department In-charge, Housekeeping Supervisor & Health Inspector
VI.	OPD-12	<ul style="list-style-type: none"> <li>• General waste on floor dressing room.</li> <li>• Plastic in white container .</li> </ul>	Department In-charge, Housekeeping Supervisor & Health Inspector
VII.	OPD-11	Black polly beg not installed in black bin. Blue pollybeg not installed in blue bin.	Department In-charge, Housekeeping Supervisor & Health Inspector
VIII.	Pedia Ward	<ul style="list-style-type: none"> <li>• Pollybeg installed in 120 litre dustbin .</li> <li>•</li> </ul>	Department In-charge, Housekeeping Supervisor & Health Inspector
IX.	NICU	<ul style="list-style-type: none"> <li>• Dirty normal saline bottale used for urine collectionand open catheter found on floor..</li> </ul>	

b) Additional Point were discussed in the meeting:

Sr. No.	Points Discussed	Action to be taken / Responsibility
1.	It was advised to make some one incharge of OPD'S so that he/she can be made accountable.	Ward In-Charges
2.	It was advise that all heathcare workers to be vaccinated before they are deployed to work in OT/ICU.	Ward In-Charge
3.	It is ovserved that linen from the sero reactive patients is not collected separately in black pollybag.Advise to collect this type of linen as per procedure and to be handed over to laundry man separately.	Ward In-Charge
4.	It is advised that tourniquet to be used for collection of blood sample and such other procedures.	Ward In-charge

c) Needle Stick Injury Report:

Sr. No.	Date	Name	Category	Location	Site of Injury	Procedure Associated	Immunization Status
<b>April '2023</b>							
1.	08/04/23	Dr.Arvind	Doctor	Medical ward	Lt.Palm	Ascitic Tapping	Incomplete
2.	10/04/23	Afjal	OT Tech.	Gynae OT	Rt.Hand	Suturing	Incomplete
3.	14/04/23	Diljit singh	Para medical Itarn	Rediology	Lt.Hand	IV Cannulation	Unvaccinated
4.	28/04/23	Prabha Devi	Sweeper	Ortho OPD	Rt.Palm	BMW Segregation	Complete

**Dr. R.P. Singh**  
**Chairperson- BMW Management Committee**

**CC To:**

The Director Administration (email)

The Principal- Nursing College

All Members of the BMW Management Committee

Quality Assurance Department