

Ref. No.: SRMSIMS/MS/2023-24/197

Date: 14/12/2023

**Minutes of Bio Medical Waste Management Committee meeting held on 30/11/2023**

- Bio Medical Waste Management Committee** meeting was held on **30/11/2023** at **03:00 PM** in **Hospital Committee Room (4<sup>th</sup> Floor)**.
- Following Members were present in the meeting.

Sr.No.	Position in Committee	Members of Committee	Department & Designation
1.	Member	<b>Dr. C.M Chaturvedi</b>	Deputy Medical Superintendent
2.	Member	Mrs.Lt.Col. Aleyamma	Chief Matron
3.	Member	Joyce Wilson	Matron
4.	Member	Mamta singh	ANS
5.	Member	Preeti	Ward In-charge(Medical ward)
6.	Member	Deeksha	Quality Assurance Dept.
7.	Member	Mr. Raj Kapoor Jauhari	Health & Hygiene Manager
8.	Member	Sheela Josep	Shift In-Charge( Nursing)
9.	Member	Mr. Dharmendra	In-charge (ICU)
10.	Member	Kucho rani	Ward In-charge(Cardiac ward/Darma)
11.	Member	Kaushal	Nursing staff(Onco)
12.	<b>Seceratry</b>	Mr.Chandra Bhan	Health Inspector
13.	Member	Rajeev Verma	Health Inspector
14.	Member	Reeny Varghese	Ward In-charge (Ortho Ward)
15.	Member	Deena Chand	Ward in-charge(OT)
16.	Member	Gaytri	ICN(Quality Assurance Dept.)
17.	Member	Sachidanand Nayak	In-charge (Dialysis Unit)
18.	Member	Sunita Gardner	Ward In-charge (Pedia Ward)
19.	Member	Meeta Godson	Ward In-charge (Deluxe Ward)
20.	Member	Suman Dayal	Ward In-charge (Labour Room)
21.	Member	Meena kumari	Ward In-charge(Private 1 <sup>st</sup> floor)
22.	Member	Premlata	Ward In-charge(Gynae ward)
23.	Member	Roselen Messey	ICN (Quality Assurance Dept.)
24.	Member	Eva burze	Ward In- charge (ENT Ward)
25.	Member	Nitu	ICN (Quality Assurance Dept.)
26.	Member	Anita poul	Ward In-charge (EYE Ward)
27.	Member	Doris B Marik	Ward In-charge(Psy. Ward)
28.	Member	Santoshi Mehlotra	Ward In-charge (Emergency)
29.	Member	Resma	Ward In-charge(PICU)
30.	Member	Gyan Prakash Sharma	Ward In-charge(Surgery ward)
31.	Member	Alice Bading	Ward In-charge(Neurology ward)
32.	Member	Sangeeta singh	In-charge(ICC)

**3. Following points were discussed in the meeting.**

**a) Biomedical waste is being discarded in an indiscriminate manner under mentioned areas:**

<b>Sr. no.</b>	<b>Location</b>	<b>Observation</b>	<b>Action to be taken/ Responsibility</b>
I.	Respiratory ward	<ul style="list-style-type: none"> <li>Open needle and recapped needle has found in medication tray.</li> </ul>	Department In-charge, Housekeeping Supervisor & Health Inspector
II.	Labour room	<ul style="list-style-type: none"> <li>General waste in blue bin.</li> <li>Recapped needle has found on floor pre operative room</li> <li>Dr.Ayanshi jr2 stand in with out scrub dress..</li> </ul>	Department In-charge, Housekeeping Supervisor & Health Inspector
III.	Surgery Ward & (dressing Room)	<ul style="list-style-type: none"> <li>Open needles and mixed waste has found in medication tray bed no.32</li> <li>Blood stained un wall and mixed waste not segregated by evening staff.</li> <li>IV Cath care not done bed no.53.</li> <li>Open surgical blade,used forcep upon instrument tray dressing pads upon trolley.</li> <li>Soiled dressing discarded on floor by unkhown dr.</li> <li>Dressing material found in red bin in dressing trolley</li> </ul>	Department In-charge, Housekeeping Supervisor & Health Inspector
IV.	GRR ward	<ul style="list-style-type: none"> <li>Gauze piece in blue bin.</li> </ul>	Department In-charge, Housekeeping Supervisor & Health Inspector
V.	OPD 11	<ul style="list-style-type: none"> <li>Blood spill management not done.</li> <li>Laundry beg not available for dirty linen.</li> <li>Open needle with syringe has found on procedure table minor ot.</li> </ul>	Department In-charge, Housekeeping Supervisor & Health Inspector
VI.	Pediatric ward	<ul style="list-style-type: none"> <li>Opened needle in tray not using needle holder box nursing staff Shivani.</li> <li>Opened needle in tray of nursing staff Rani sahu.</li> <li>Syringe discarded in red bin without hub cut.</li> <li>Opened Qsyte and PMO line on empty bed side loker.</li> </ul>	Department In-charge, Housekeeping Supervisor & Health Inspector

**b) Additional Point were discussed in the meeting:**

<b>Sr. No.</b>	<b>Points Discussed</b>	<b>Action to be taken / Responsibility</b>
1.	Few ward In-charges were found absent from the meeting which was viewed very seriously by the chairperson. All concerned are to be present during the meeting.	Ward In-Charges
2.	It was advised that staff to be properly instructed and trained before deploying on duty.	Ward In-Charge

c) Needle Stick Injury Report:

Sr. No.	Date	Name	Category	Location	Site of Injury	Procedure Associated	Immunization Status
<b>October '2023</b>							
1.	07/10/23	Ponam Khasyap	Ward aya	Ortho OPD	Lt.Index finger	Dusting	complete
2.	10/10/23	Preeti Rathore	GNM 2 <sup>nd</sup> year Student	ICU	Lt.Index finger	RBS Tasting	Incomplete

**Dr. R.P. Singh**  
**Chairperson- BMW Management Committee**

**CC To:**

The Director Administration (email)  
The Principal- Nursing College  
All Members of the BMW Management Committee  
Quality Assurance Department