

Ref. No.: SRMSIMS/MS/2023-24/124

Date: 13/10/2023

Minutes of Bio Medical Waste Management Committee meeting held on 28/09/2023

- Bio Medical Waste Management Committee** meeting was held on **28/09/2023** at **03:00 PM** in **Hospital Committee Room (4th Floor)**.
- Following Members were present in the meeting.

Sr.No.	Position in Committee	Members of Committee	Department & Designation
1.	Member	Dr. C.M Chaturvedi	Deputy Medical Superintendent
2.	Member	Mrs.Lt.Col. Aleyamma	Chief Matron
3.	Member	Joyce Wilson	Matron
4.	Member	Mamta singh	ANS
5.	Member	Preeti	Ward In-charge(Medical ward)
6.	Member	Rahul	Quality Assurance Dept.
7.	Member	Mr. Raj Kapoor Jauhari	Health & Hygiene Manager
8.	Member	Sheela Josep	Shift In-Charge(Nursing)
9.	Member	Mr. Dharmendra	In-charge (ICU)
10.	Member	Kucho rani	Ward In-charge(Cardiac ward/Darma)
11.	Member	Kaushal	Nursing staff(Onco)
12.	Seceratry	Mr.Chandra Bhan	Health Inspector
13.	Member	Rajeev Verma	Health Inspector
14.	Member	Reeny Varghese	Ward In-charge (Ortho Ward)
15.	Member	Deena Chand	Ward in-charge(OT)
16.	Member	Gaytri	ICN(Quality Assurance Dept.)
17.	Member	Sachidanand Nayak	In-charge (Dialysis Unit)
18.	Member	Sunita Gardner	Ward In-charge (Pedia Ward)
19.	Member	Meeta Godson	Ward In-charge (Deluxe Ward)
20.	Member	Suman Dayal	Ward In-charge (Labour Room)
21.	Member	Meena kumari	Ward In-charge(Private 1 st floor)
22.	Member	Premlata	Ward In-charge(Gynae ward)
23.	Member	Roselen Messey	ICN (Quality Assurance Dept.)
24.	Member	Eva burze	Ward In- charge (ENT Ward)
25.	Member	Nitu	ICN (Quality Assurance Dept.)
26.	Member	Anita poul	Ward In-charge (EYE Ward)
27.	Member	Doris B Marik	Ward In-charge(Psy. Ward)
28.	Member	Santoshi Mehlotra	Ward In-charge (Emergency)
29.	Member	Resma	Ward In-charge(PICU)
30.	Member	Gyan Prakash Sharma	Ward In-charge(Surgery ward)
31.	Member	Alice Bading	Ward In-charge(Neurology ward)
32.	Member	Sangeeta singh	In-charge(ICC)

3. Following points were discussed in the meeting.

a) Biomedical waste is being discarded in an indiscriminate manner under mentioned areas:

Sr. no.	Location	Observation	Action to be taken/ Responsibility
I.	Respiratory ward	<ul style="list-style-type: none"> • Dirty suction bottle and tubing not clean. • IV cannula in yellow bin. 	Department In-charge, Housekeeping Supervisor & Health Inspector
II.	Deluxe ward	<ul style="list-style-type: none"> • Nurse brought the used syringes and empty vial in her hand and placed it on another patient bed (nursing staff-Priya). 	Department In-charge, Housekeeping Supervisor & Health Inspector
III.	Surgery Ward & (dressing Room)	<ul style="list-style-type: none"> • Dirty iv cannula and no date on cannula bed no.26. • Rt drain removed by unknown dr. bed no.77. • RT with hang on bed side of the patient removed by unknown dr.bed no.32. • Needle holder not use in medication tray. • Blade with strumen found in sink . • Dressing material found in red bin in dressing trolley . 	Department In-charge, Housekeeping Supervisor & Health Inspector
IV.	Onco ward	<ul style="list-style-type: none"> • Cotton in black pollybeg. 	Department In-charge, Housekeeping Supervisor & Health Inspector
V.	Private ward 1st	<ul style="list-style-type: none"> • Surgical blade found in cidex tray in dressing trolley .used by Dr. shivniya jr 1. • Open needle found in dressing trolley . 	Department In-charge, Housekeeping Supervisor & Health Inspector
VI.	Pediatric ward	<ul style="list-style-type: none"> • Plastic poly beg use in 120 litre dustbin. • Dirty Iv cannula in blood stained bed no.51 	Department In-charge, Housekeeping Supervisor & Health Inspector
VII.	Cardiac ward	<p>Dirty small kidney tray these tray used for prapration.</p>	Department In-charge, Housekeeping Supervisor & Health Inspector
VIII.	PICU WARD	<ul style="list-style-type: none"> • Suction catheter and cotton pad discarded on floor. 	Department In-charge, Housekeeping Supervisor & Health Inspector
IX.	Gynae ward	<ul style="list-style-type: none"> • Foleys romove by dr muskan jr 1 bed no.28 • Iv cannula removed with adhesive found in yellow bin . • Foly;s catheter hang on patient bed side removed by Sheetal nursing staff. 	Department In-charge, Housekeeping Supervisor & Health Inspector
XI.	ICCU	<p>Suyure needle with thered has found in cidex tray.</p>	Department In-charge, Housekeeping Supervisor

b) Additional Point were discussed in the meeting:

Sr. No.	Points Discussed	Action to be taken / Responsibility
1.	Few ward In-charges were found absent from the meeting which was viewed very seriously by the chairperson. All concerned are to be present during the meeting.	Ward In-Charges
2.	It was advised that staff to be properly instructed and trained before deploying on duty.	Ward In-Charge

c) Needle Stick Injury Report:

Sr. No.	Date	Name	Category	Location	Site of Injury	Procedure Associated	Immunization Status
August '2023							
1.	08/08/23	Sumit kumar	Doctor	Psychiatric ward	Lt.hand thumb	RBS tasting	Incomplete
2.	21/08/23	Sharukh	BMLT Student	Sample collection	Rt.middle finger	Blood sampling	Unvaccinated
3.	23/08/23	Dr.Sumit	Doctor	Medical ward	Lt.index finger	Tapping	Complete



Dr. R.P. Singh
Chairperson- BMW Management Committee

CC To:

The Director Administration (email)
The Principal- Nursing College
All Members of the BMW Management Committee
Quality Assurance Department